

Truro Board of Selectmen
Meeting Minutes – September 16, 2014
Truro Town Hall, 9:00AM

Members Present: Jay Coburn-Chair, Paul Wisotzky-Vice Chair, Jan Worthington-Clerk, Robert Weinstein, and Maureen Burgess

Others Present: Co-Acting Town Administrator Robert C. Lawton Jr, Town Administrator Finalists- Jillian Douglass, Michelle Jarusiewicz, & Rae Ann Palmer

The meeting was called to order at approximately 9:00AM in the Selectmen's Hearing Room in the Truro Town Hall. In attendance were: Chair-Jay Coburn, Vice Chair-Paul Wisotzky, Clerk-Jan Worthington, Selectman Bob Weinstein, and Selectman Maureen Burgess. Co-Acting Town Administrator Robert Lawton, and the three Town Administrator candidates Ms. Douglas, Ms. Janusiewicz, and Ms. Palmer were also in attendance.

After brief introductions and discussion regarding the tours¹, the assigned Selectmen took candidates to various areas and buildings within the community, following the schedule attached.

At approximately 12 noon, the candidates, Selectmen, and the two Co-Acting Town Administrators had lunch in the Selectmen's Hearing Room at Town Hall.

At approximately 1 PM assigned members of the Board of Selectmen took candidates to other areas in the community in accordance with the schedule attached.

At approximately 3 PM the members of the Board of Selectmen, the Town Administrator candidates, and most Town Department heads met at the Truro Community Center for light refreshments and discussion between Department heads and the candidates. This event ended just after 4 PM.

At approximately 5 PM the Board of Selectmen met in formal session in the Selectmen's Hearing Room at Truro Town Hall. After opening the meeting, the Chairman invited each candidate to appear before the Board to be asked a series of questions by each member of the Board of Selectmen. The order of interviews were; Ms. Douglas at 5 PM, Ms. Jaruseiwicz was interviewed at approximately 5:45 PM, and Ms. Palmer was interviewed at approximately 6:25 PM.

At approximately 7 PM the Board of Selectmen discussed their initial impressions of the interviews and the candidates. It was determined that given the length of the day, and that it was after 7:00 PM, the Selectmen determined that they would adjourn the Selectmen's meeting and come together again at their posted meeting scheduled for Wednesday, September 17 at 6:30 PM for further discussion and a possible decision regarding the Town Administrator candidates.

It was moved by Mr. Wisotzky, seconded by Ms. Worthington, to adjourn the Board of Selectmen's meeting. It was unanimously voted, meeting adjourned at 7:05 PM.

Respectfully submitted,

Robert C. Lawton Jr. Co-Acting Town Administrator

Jay Coburn, Chairman

Paul Wisotzky, Vice-Chairman

Janet W. Worthington, Clerk

Robert Weinstein

Maureen Burgess
Board of Selectmen
Town of Truro

¹ Town Administrator Candidate Interview Schedule September 16, 2014